

# ACADEMIC ADVISING AND CAREER DEVELOPMENT

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Memorial Student Affairs Building  
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[www.unk.edu/offices/acs/](http://www.unk.edu/offices/acs/) (<http://www.unk.edu/offices/acs/>)

Undergraduate students have a variety of needs as they progress through their education.

- **Freshmen** often need assistance determining goals, selecting a major and identifying the resources available for success.
- **Sophomores** are in the process of solidifying their choices and, in some cases questioning their original decisions. Classes may be harder now so Sophomores often need to utilize resources for academic success.
- **Juniors** need to start thinking about their future career plans as well as concentrating on academic excellence. During their Junior year, students should start developing a professional resume, looking at internship opportunities and identifying potential employers and/or graduate schools.
- The **Senior** year requires students to initiate their job searches and finalize their plans after graduation.

The Academic Advising and Career Development Office helps students at all steps of their progress.

- The office provides academic and career advising for students who have not yet selected a major or for those who are unsure of their initial choice.
- Assistance in goal setting, interest assessment, and major/career exploration is provided for all students.
- Students who are having academic difficulty are helped through the Early Academic Alert system

When it comes time to search for a job, the Academic Advising and Career Development Office

- Provides assistance with resume development and practice interviews.
- Coordinates two annual Career and Internship fairs with over 140 employers participating in each.
- Organizes two Education Opportunities Fairs that over 60 school districts attend to connect with potential teacher candidates.
- Provides each student with a free account in Handshake, where they can upload resumes, search for professional job postings, and connect with potential employers.
- Provides numerous workshops and class presentations to help students prepare for the transition from college to the workplace.